
Villas of Berkshire Hills

IMPORTANT NOTICE

New Management for the Villas of Berkshire Hills on March 1, 2010

February 5, 2010

Dear Homeowner,

The Board of Directors of the Villas of Berkshire Hills is proud to announce the hiring of Property Management of Iowa, LLC as our new Property Manager for the association effective March 1, 2010. The new office number is (515) 963-1717.

AUTOMATIC DUES PAYMENT

We have attached an enrollment form for voluntary ACH (automatic dues withdrawal). The monthly dues will automatically be transferred from your checking account on the 10th day of each month if you decide to enroll in this service.

Return the ACH Form by March 5th to be enrolled for April withdrawal.

MARCH 2010 DUES MUST BE PAID WITH A CHECK

Contacting Property Management of Iowa

Mailing Address

For Dues and Correspondence

Property Management of Iowa

PO BOX 42293

Urbandale, IA 50323

HOMEOWNER AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)

Association Name: Villas of Berkshire Hills

I (We) hereby authorize Villas of Berkshire Hills, Hereinafter called ASSOCIATION, to initiate debit entries to my (our) Checking Account / Savings Account (select one) indicated below at the depository financial institution named below, hereinafter called DEPOSITORY, and to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

Depository Name: _____ Branch: _____ Monthly Debit Amount: \$ _____

City: _____ State: _____ Zip: _____

**ACH/Routing Number: _____ Account Number: _____

(**Please verify with your bank for proper #)

This authorization is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it

Name(s): _____ ID Number _____

Date: _____ Signature: _____

NOTE: ALL DEBIT AUTHORIZATIONS MUST PROVIDE THAT THE RECEIVER MAY REVOKE THE AUTHORIZATION ONLY BY NOTIFYING THE ORIGINATOR IN THE MANNER SPECIFIED IN THE AUTHORIZATION.

*Please provide a photocopy of a check or a voided check with your account number.

**You must verify with your financial institution the correct ABA routing / transit number that should be used for ACH debits.